

Ref No	Service	Responsible Head of Service / Corporate Manager	Description of Proposal	Corporate Priority	Total Project Investment 2018/19 onwards	Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation/Revenue Budget etc.)	Conservative Group Comments	Labour Group Comments	Liberal Democrat Group Comments
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New proposals (or existing proposals with significant changes, greater than £100k)									
ECP12	Leisure Facilities	Head of Leisure & Environmental Services	Hitchin Swimming Pool Car Park extension	Attractive & Thriving	476	To provide a new car park at HSC. UPDATE CBP 2018/19: Proposed to increase the existing capital provision by an additional £250,000 as; the Council has had to spend money as part of the Section 38 approval and the legal cost of the land swap; the original construction cost estimates were prepared over five years ago and construction costs have since increased. The revised project budget has been estimated at a cost of £5,000 per parking space.	Ok	Ok	
ECP40	IT	Head of Revenues & Benefits & IT & MSU	Microsoft Enterprise Agreement	Responsive & Efficient	650	NHDC entered into a 3 year Contract for the use of Microsoft Licences for which 2017/18 represents year 2 of 3. There is the option within the contract to extend by a further 2 years. It is essential NHDC has the correct Microsoft Licences to ensure we do not fall foul of F.A.S.T (Fraud Against Software Threat) regulations. UPDATE CBP 2018/19: £450k is requested to be earmarked for renewal of licences contract in 2021/22	Ok	Ok	General comment about IT. There is a lot of spend. Need careful evaluation of whether the Council should purchase or look at hosted options?
NCP1	IT	Head of Revenues & Benefits & IT & MSU	Cadcorp Local Knowledge & Notice Board Software	Responsive & Efficient	14	This software collates current stored information from the current GIS software and presents it as a web page which can be tailored to display data such as Waste Collections, Recycling Collections (dates), your Councillor, Planning Applications, Listed Buildings etc. all in a single view via the NHDC Website. This software will benefit the public and officers alike when researching NHDC information.	Ok	Ok	
NCP2	IT	Head of Revenues & Benefits & IT & MSU	Cyber Attacks - Events Monitoring Software Solution	Responsive & Efficient	30	For the past 6 years NHDC have been using a software solution called GFI Events Management for capturing and reporting potential cyber hacking threats. The contract is due for renewal in May 2018. It is an essential requirement of the PSN that the authority has an active solution in place.	Ok	Ok	
NCP3	Leisure Facilities	Head of Leisure & Environmental Services	Letchworth Outdoor Pool safety surface	Attractive & Thriving	60	To remove and replace the existing safety surface at Letchworth Outdoor Pool as the current surface condition is in poor condition. Officers have investigated current market products and these are now more superior to what is currently in situ. The proposed surface will be the same product that was recently installed at Hitchin Outdoor Pool.	Ok	Ok	
NCP4	Leisure Facilities	Head of Leisure & Environmental Services	Royston Leisure Centre extension	Attractive & Thriving	1,000	To extend the front of the Royston Leisure Centre. This will provide a new multi functional room and increase the size of the fitness room. The gym membership at Royston Leisure Centre is close to capacity and a recent latent demand survey demonstrated there is a demand to increase the size of this facility. By undertaking the capital work the Council will renegotiate the Leisure Management contract and SLL will increase their management fee to the Council. The revenue implication of the project is therefore subject to negotiation and agreement with SLL, but is estimated to involve an increase in the annual return to the General Fund in the range of £120k to £150k.	Ok	Ok	
NCP5	Parks & Countryside Development	Head of Leisure & Environmental Services	Decommissioning of Play Areas	Responsive & Efficient	130	The Councils adopted Green Space Management Strategy 2017-2021 seeks to asset transfer 13 of its less used play areas. Play areas that are not transferred to a third party by March 2018 will have equipment removed and be managed as green space. As this project does not involve enhancing an asset, any investment will ultimately be charged to the Council's General Fund but, as the scheme does deliver service change that leads to ongoing cost reductions, it therefore would be expected to meet the conditions for funding from capital resource under the flexible use of Capital Receipts direction.	Ok	Not supported.	
NCP6	Parks & Countryside Development	Head of Leisure & Environmental Services	Decommissioning of Pavilions	Responsive & Efficient	120	The Councils adopted Green Space Management Strategy 2017-2021 seeks to asset transfer four pavilions identified as beyond economic repair at Bakers Close, Baldock. St. Johns Road, Cadwell Lane & Walsworth Common, Hitchin. If not transferred to a third party by March 2018 they will be decommissioned & returned to green space. As this project does not involve enhancing an asset, any investment will ultimately be charged to the Council's General Fund but, as the scheme does deliver service change that leads to ongoing cost reductions, it therefore would be expected to meet the conditions for funding from capital resource under the flexible use of Capital Receipts direction.	Ok	Not supported.	
NCP7	Property Services/ Parking	Head of Finance, Performance and Asset Management/ Head of Leisure & Environmental Services	Refurbishment of lifts at Lairage Car Park	Attractive & Thriving	360	Estimated cost of the refurbishment of the four lifts. The work will be required to ensure that the lifts operate safely and reliably. This may not be required until 2019/20.	Ok. Depending on other capital requirements, there is a need to consider the overall cost of the Lairage Car Park.	Not supported. Estimated cost of this development is disproportionate to the benefit.	

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Existing schemes (greater than £250k of Council funding)- in order of value (descending)									
ECP9	Estates	Head of Finance, Performance & Asset Mgmt	Provide housing at market rents.	Prosper & Protect	2,800	This project follows on from the revenue investment proposal that explores the feasibility. This is an "invest to earn" proposal to utilise NHDC capital and land to generate revenue income. Under this scheme, the land and properties would remain in NHDC ownership. Phase 1 (as dealt with by the revenue investment bid): form investment mechanism to own houses built for market rent. Phase 2: identify appropriate partnership model to achieve build and/or purchase. Phase 3: contract with a property management company. Phase 4: acquire/build properties. Phase 5 (beyond scope of this bid): identify other sites where this model could be applied. Planned investment in 2017/18 of £550k.	Ok		Need to make progress.
ECP11	Accountancy Services	Head of Finance, Performance & Asset Mgmt	Capitalised Pension Fund Contribution	Responsive & Efficient	2,500	Council seek a Capitalisation Direction to allow payment of a lump sum contribution of up to £2.5m to the Pension Fund. A similar contribution was made following the 2013 revaluation. Such a contribution benefits the Council in two ways. Firstly, it improves the funding position on the pension fund, so helping to keep future minimum revenue contribution rates down while the fund earns interest at rates higher than the Council can achieve on its set aside funds, and secondly, by reducing the deficit on the fund, it means that the amount of interest that has to be paid to the fund on that deficit is reduced.	Ok		
ECP8	Estates	Head of Finance, Performance & Asset Mgmt	Refurbishment and improvement of community facilities	Responsive & Efficient	1,006	To provide a five year fund from 2016/17 towards the refurbishment and improvement of community facilities in both rural and urban areas of North Hertfordshire. £200k planned spend in 2017/18 means a total capital allocation of £1.206m	Ok		
ECP10	Property Services	Head of Finance, Performance & Asset Mgmt	Council property improvements following condition surveys	Attractive & Thriving	560	Condition surveys have been carried out on a substantial number of the Authority's premises (substantially consists of Community Centres and Pavilions). This bid relates to 29 of those premises which are not currently subject to separate plans or review. The surveys have identified necessary works within priority bands required to ensure the continued use of the premises and to maintain premises in a reasonable condition. Enhancement works of this nature will reduce reliance on reactive maintenance repairs. The level of 'backlog' maintenance is also proposed as a national performance indicator by Central Government. An amount of £150k was approved to undertake the urgent works in 2014/15, based upon surveys carried out to date. In following years a full 5 year programme will be applied, based upon completed condition surveys or the whole estate. this is complementary to the Community Halls strategy (CHS), although covers a larger number of properties than those subject to CHS, i.e., it puts in place funds to allow works to be done that may assist in progressing that strategy (e.g. full repairing/partial repair leases).	Ok		
ECP1	Housing Services	Head of Housing & Public Protection	John Barker Place, Hitchin	Prosper & Protect	548	Cabinet agreed to the commitment to the John Barker Place regeneration scheme in January 2013, subject to the availability of funds. £548k planned spend in 2017/18, with £270k S106 funding expected in 2017/18.	Ok		
Existing schemes that are all (or mostly) grant or externally funded (including s106)									
ECP3	Housing Services	Head of Housing & Public Protection	Disabled Facility Grants	Responsive & Efficient	2,980	DFGs are available to owner/occupiers and tenants towards the cost of providing adaptations and facilities to assist older people and people with disabilities. It enables them to remain independent within their own home. In February 2015 Council approved maintaining this level of funding for 2015/6 and beyond whilst a review on longer term options was undertaken. UPDATE 2018/19 CBP: Investment proposed to be extended to 2021/22. Total government grant expectation amended accordingly. 2017/18 total £716k	Ok	Ok	
ECP15	Parks & Countryside Development	Head of Leisure & Environmental Services	Walsworth Common, Pitch Improvements	Attractive & Thriving	103	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. The recreation ground was constructed over a landfill site and settlement has resulted in a very uneven surface which requires to be levelled to allow for the construction of football pitches. This project has the support of the Football Foundation who may be able to provide grant funding. In addition now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	Ok		
ECP18	Parks & Countryside Development	Head of Leisure & Environmental Services	Bancroft Recreation Ground, Hitchin, Multi Use Games Area (MUGA)	Attractive & Thriving	170	At its meeting of the 16 December 2014 Cabinet resolved at item 13 - BANCROFT RECREATION GROUND, HITCHIN: (1) That a phased approach to deliver incremental affordable improvements to Bancroft Recreation Ground based on the principles outlined in the most recent version of the master plan set out in the report to Cabinet on 28 January 2014 be agreed, using Section 106 and other limited internal and external financial resources; A MUGA formed part of the agreed proposals. It is intended to apply to Sport England grant application for 50% of the construction cost.	Ok		

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ECP19	Planning Services	Head of Planning & Building Control	Green Infrastructure implementation (GAF)	Prosper & Protect	185	It is recommended that decisions on eligible capital projects are postponed until adoption of the Local Plan and any further strategies that may be recommended by the Inspector.	Ok		
ECP20	Planning Services	Head of Planning & Building Control	Cycle Strategy implementation (GAF)	Prosper & Protect	278	The Local Plan transport strategy focuses on mode shift in line with HCC's strategic aims, as such foot and cycle ways are key to this strategy, including cross points on major roads and railways. It is acknowledged that s106 funding could be used, but it is anticipated that there will be an infrastructure funding gap relying on s106 alone. It is recommended that decisions on these capital projects are postponed until adoption of the Local Plan and any further strategies that may be recommended by the Inspector.	Ok		
ECP21	Planning Services	Head of Planning & Building Control	Transport Plans implementation (GAF)	Prosper & Protect	250		Ok		
ECP22	Planning Services	Head of Planning & Building Control	Installation of trial on-street charging (GAF)	Attractive & Thriving	50	It is anticipated that this funding will be spent in line with the emerging parking strategy.	Ok		
ECP45	Parks & Countryside Development	Head of Leisure & Environmental Services	New changing rooms, Walsworth Common, Hitchin	Attractive & Thriving	300	This project was originally listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. The project was slipped into 2017/18 pending the outcome of the Green Space Strategy review. Following the review, this project is now earmarked for 2020/21 in the Council's adopted Green Space Management Strategy 2017 - 2021. The project is dependent on securing section 106 contributions and/or external grants. In the review, the pavilion was identified as being beyond economic repair.	Ok		
Other schemes- in order of value (descending)									
ECP2	Housing Services	Head of Housing & Public Protection	Home Repair Assistance Grants	Responsive & Efficient	240	HRAGs are a discretionary form of assistance specifically designed to provide practical help through a grant for small-scale works. This grant provides cash limited assistance up to £5K within any three-year period, for minor works for owner / occupiers and private tenants who meet certain criteria. HRAGs are means tested and help to eradicate CAT1 Hazards, such as excess cold. In February 2015 Council approved an increase in the level of funding from £35k to £60k per annum for 2015/6 and future years. UPDATE 2018/19 CBP: Investment proposed to be extended to 2021/22	Ok	Ok	
ECP17	Parking Services	Head of Planning & Building Control	Town Centre pay & display machines for on-street charging	Attractive & Thriving	235	The Council is currently reviewing its Parking Strategy, part of which includes the implementation of on-street charging. However, the method of payment is likely to be via smart phones rather than traditional pay and display machines. As such, it is anticipated that a proportion of this capital funding will not be required.	Ok		
ECP13	Property Services	Head of Finance, Performance & Asset Mgmt	Lairage Multi-Storey Car Park - Structural wall repairs	Attractive & Thriving	120	Works to preserve this income generating asset in usable condition. Works necessary to protect surface following experience at Letchworth multi-storey.	Ok		
ECP31	IT	Head of Revenues & Benefits & IT & MSU	Replacement SAN	Responsive & Efficient	110	The Storage Area Network (SAN) is used to compliment the data storage and backups across the infrastructure estate. These are a critical element of the data infrastructure network as they also move the data traffic around the servers. The authority replaced the current SAN in 2015/16 and the life of this hardware is 5 years.	Ok		
ECP16	Property Services	Head of Finance, Performance & Asset Mgmt	Off Street Car Parks resurfacing and enhancement	Attractive & Thriving	91	Condition surveys have identified the need for a proactive programme of resurfacing for the council's off street car parking. Resurfacing, re-lining and enhancing the lighting enables the car parks to be used safely, reducing insurance claims for trips and falls, and allows the continued enforcement of the relevant traffic regulation orders. A. Planned maintenance programme should enable reduction in reactive repairs. B. No programme of repairs will require additional revenue maintenance funds for responsive repairs, and loss of income as Traffic regulation orders will become unenforceable.	Ok		
ECP41	Parks & Countryside Development	Head of Leisure & Environmental Services	Renovate play area Howard Park, Letchworth	Responsive & Efficient	75	Listed as a project for 2020/21 in the Council's adopted Green Space Management Strategy 2017 - 2021. Situated in a town centre location, the high level of usage causes wear on equipment.	Ok		
ECP25	Parks & Countryside Development	Head of Leisure & Environmental Services	Renovate play area, District Park, Gt. Ashby	Responsive & Efficient	75	Listed as a project for 2018/19 in the Council's adopted Green Space Management Strategy 2017 - 2021. The main play area for Great Ashby is in need of refurbishment.	Ok		

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ECP33	Parks & Countryside Development	Head of Leisure & Environmental Services	Renovate play area King George V Recreation Ground, Hitchin	Responsive & Efficient		75 Listed as a project for 2019/20 in the Council's adopted Green Space Management Strategy 2017 - 2021. The play area King George V Recreation Ground is one of the main neighbourhood play areas in Hitchin, serving a large housing estate. The play area is in need of refurbishment.	Ok		
ECP5	IT	Head of Revenues & Benefits & IT & MSU	PC's - Refresh Programme	Responsive & Efficient		68 PC's identified as having reached their end of useful life as part of the annual refresh programme. The assets have been used well past their original end of life because of the introduction of the citrix thin client technology. UPDATE CBP 2018/19: Resource of £17k requested in both 2020/21 and 2021/22	Ok		
ECP29	IT	Head of Revenues & Benefits & IT & MSU	Dell Servers	Responsive & Efficient		65 In 2015/16 the authority upgraded the Server Estate with 10 Physical high level Dell Servers which have 179 virtual servers running within them. The hardware has a 5 year shelf life before coming unsupported.	Ok		
ECP44	IT	Head of Revenues & Benefits & IT & MSU	Email Encryption Software Solution	Responsive & Efficient		45 Replacement of the Egress Email Encryption Software Solution, which was on a 3 year contract. North Herts have been using the Egress Email Encryption solution to ensure any Data above the protective marker of restricted is encrypted before leaving the Email Exchange Solution. The current three year software contract expires on the 31 March 2017.	Ok		
ECP43	IT	Head of Revenues & Benefits & IT & MSU	Email / Web Gateway with SPAM Filtering Software Solution - Licence 3 Year Contract	Responsive & Efficient		39 Replacement of the current Cygnia Web Filtering (Bloxx) Software Solution and Clearswift Email Secure Gateway Software Solution. This has been on a 3 Year Contract with a supplier called Cygnia. North Herts having been using the Cygnia Bloxx Web Filtering Software Solution and Clearswift Secure Email Gateway Software Solution for the past 3 years and the contract is due renewal for the software licences in July 2017. This was formally on a 3 Year Contract with Cygnia.	Ok		
ECP24	Parks & Countryside Development	Head of Leisure & Environmental Services	Construction of pathway and roadway, Wilbury Hills Cemetery, Letchworth	Responsive & Efficient		35 Listed as a project for 2018/19 in the Council's adopted Green Space Management Strategy 2017 - 2021. This investment is required as the cemetery expands into new sections.	Ok		
ECP6	IT	Head of Revenues & Benefits & IT & MSU	Tablets - Android Devices	Responsive & Efficient		34 As part of the IT Strategy and supporting the channel migration programme, the tablets are required to continue the roll-out to identified officers who would benefit from having mobile devices to be more efficient and productive. It is becoming increasingly important for those staff who are mobile working that they have the correct tools to view emails and documents whilst on the move. UPDATE CBP 2018/19: Additional £2k resource requested in 2018/19 and £8k earmarked in both 2020/21 and 2021/22	Ok		
ECP30	IT	Head of Revenues & Benefits & IT & MSU	New Blade Enclosure	Responsive & Efficient		32 The Blades are an integral part of the Servers and go hand in hand. These formed part of the hardware refresh programme in 2015/16 and have a shelf life of 5 years.	Ok		
ECP14	Parks & Countryside Development	Head of Leisure & Environmental Services	Walsworth Common Reconstruction of Car Park	Responsive & Efficient		30 Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current car park is in a poor condition and requires reconstruction. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	Ok		
ECP27	IT	Head of Revenues & Benefits & IT & MSU	Security - Firewalls	Responsive & Efficient		28 Firewalls are one of the most important piece of hardware between the NHDC Network and the outside world and it is this equipment that stops cyber attacks from penetrating NHDC systems and data. There is a need to ensure this hardware is kept as current and up to date as possible to ensure the Council's networks and data are kept secure. UPDATE CBP 2018/19: Resource of £14k requested to be programmed in 2021/22	Ok		
ECP38	IT	Head of Revenues & Benefits & IT & MSU	Disaster Recovery Set-up	Responsive & Efficient		25 Back in late 2016 NHDC launched its own Disaster Recovery Data Centre and this budget is requested to ensure we keep the hardware and security up to date to ensure it is fit for purpose and secure from cyber attacks.	Ok		
ECP4	IT	Head of Revenues & Benefits & IT & MSU	Core Backbone Switch	Responsive & Efficient		20 Dual processor switch, which links the virtual servers to the SAN. UPDATE CBP 2018/19: £17k earmarked provision in 2018/19 proposed to be removed.	Ok		
ECP32	IT	Head of Revenues & Benefits & IT & MSU	Back-up Diesel 40 KVA Generator (DCO)	Responsive & Efficient		20 As part of Business Continuity and improving services, the authority purchased a Diesel Generator in 2015/16. The operation life of this hardware is 5 years.	Ok		

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ECP7	IT	Head of Housing & Public Protection	Channel shift - processing of housing register applications	Responsive & Efficient	20	Upgrade of housing software system to introduce customer self-service and automation of some housing registration processes. The Council's social housing registration system, Locata, has not been upgraded for a number of years and there is an opportunity to introduce a series of measures that will allow customers to self-serve, freeing up staff resources. Planned £20k spend in 2017/18.	Ok		
ECP28	IT	Head of Revenues & Benefits & IT & MSU	Cabinet Switches - 4 Floors	Responsive & Efficient	18	This hardware connects each floor across the DCO to each other and back to the IT Data Centre on the ground floor. This hardware is the essential piece of kit that routes the traffic from desktops to the data servers and hence keeping this technology up to date and modern is essential to ensure data speeds are maintained. UPDATE CBP 2018/19: Allocated resource of £18k in 2018/19 reprogrammed to 2021/22.	Ok		
ECP36	IT	Head of Revenues & Benefits & IT & MSU	Additional PC's - Support Home Working/OAP	Responsive & Efficient	13	The authority has a large PC/Monitor estate which as part of the ICT Service Plan annual requires refreshing. In recent years Microsoft stopped supporting Windows XP and we are soon to be given notice of de-support on Windows 7.	Ok		
ECP37	IT	Head of Revenues & Benefits & IT & MSU	Additional Storage	Responsive & Efficient	13	As part of the day to day collection and storage of data within the Information@Works (I@W) which is the Corporate Document Management solution, the amount of data that is being scanned and captured via the Doc's on-line contract provided by Northgate is increasing by the day. There has been a huge push over the past year to work towards enabling every department to have access to I@W as this compliments Home Working.	Ok		
ECP23	IT	Head of Revenues & Benefits & IT & MSU	Laptops - Refresh Programme	Responsive & Efficient	12	Over the past 3 years IT have reduced the laptop estate from 149 devices down to only having 48 still in use. The small budget provision is to ensure we have funds to replace these devices when Windows 7 becomes de-supported or they have reached their end of life as part of the refresh programme. UPDATE CBP 2018/19: Resource allocation of £6k requested in 2020/21.	Ok		
ECP26	Parks & Countryside Development	Head of Leisure & Environmental Services	Replace items of play equipment, Chiltern Road, Baldock	Responsive & Efficient	10	Listed as a project for 2018/19 in the Council's adopted Green Space Management Strategy 2017 - 2021. Some items of play equipment were recently removed and are in need of replacement.	Ok		
ECP42	Parks & Countryside Development	Head of Leisure & Environmental Services	Replace items of play equipment Holroyd Cres, Baldock	Responsive & Efficient	10	Listed as a project for 2020/21 in the Council's adopted Green Space Management Strategy 2017 - 2021. Holroyd Cres is a large play area serving a large housing development. Some items of equipment have been identified as nearing end of life and in need of replacement.	Ok		
ECP34	Parks & Countryside Development	Head of Leisure & Environmental Services	Replace items of play equipment Wilbury Recreation Ground, Letchworth	Responsive & Efficient	10	Listed as a project for 2019/20 in the Council's adopted Green Space Management Strategy 2017 - 2021. The recreation ground has a good catchment area with a range of equipment for all ages. Some items of equipment are however nearing end of life and in need of replacement.	Ok		
ECP39	IT	Head of Revenues & Benefits & IT & MSU	Alternative to safeword tokens for staff/members working remotely	Responsive & Efficient	8	The technology has changed considerably since we first starting using the Safeword Tokens 7-8 years ago. With the changes in personal technology such as Smart/IOS Phones there are now products on the market that are PSN approved for getting Access Keys delivered for 2 Layer Authentication such as Texts or App's on Smart Phones etc. This enables Members, Staff and Support Agencies to gain access to the remote login site from anywhere with no need to have a physical hardware device to hand	Ok		
ECP35	IT	Head of Revenues & Benefits & IT & MSU	40 KVA UPS Device or Battery Replacement	Responsive & Efficient	7	The operation life of the batteries within the UPS Systems is 3 years and they need to be replaced. The authority has got 3 40 KVA UPS Systems which have varying battery sizes installed.	Ok		
-	Burial Services	Head of Leisure & Environmental Services	Wilbury Hills Crematorium	Responsive & Efficient		To generate income to help off set future financial pressures and meet the diverse needs of the community and conclude the development of Wilbury Hills Cemetery as a fully encompassing facility for the deceased and their families. Subject to full business case to be approved by the Portfolio Holder prior to coming forward for formal approval. UPDATE CBP 2018/19: The proposed scheme to deliver a crematorium at Wilbury Hills does not require a capital investment from NHDC.	-	Ok	Forecast savings are disappointingly low.